

SARAH SMITH

RESEARCH ASSISTANT | PROJECT MANAGER

CONTACT



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LinkedIn

PROJECT MANAGEMENT:

Research & Reporting:

- Live/video interviews of low income women regarding their healthcare
- Interview data comparison to electronic healthcare records
- Foreign & Domestic Public Policy Research & Reporting in University News, BIPP Magazine
- Database Management
- Creation of Research Reports
- Accountability Counsel report on impacts of site visits on compliance findings

Event Management:

- International Event Planning, Mecca
- Mayoral Campaign Canvassing

Fundraising:

- Funding & Grant proposal writing (Arabic & English)
- Fundraising cold calls

Teaching:

- Arabic 102 study group leader
- Tutoring, Homework Assessment

Analytical Tools:

- Basic Python, Django, HTML, Excel, NVIVO, SPSS, SASS, STATA

LANGUAGES

- Proficient in colloquial Jordanian/Levantine and formal Arabic
- English

I'm a dedicated student of International Studies at Bucknell University, with a dual major in Arab World Studies. My studies and internship experiences, both abroad and domestic, have provided me with a deep perspective into the intersection of culture, race, religion, politics, and socioeconomics around the globe. I'm seeking a position where I can apply these experiences and education along with my practiced project and research skills to the work of improving justice, healthcare, and opportunity for all.

EDUCATION & MERIT SCHOLARSHIPS

Bachelors of Arts, International Studies Pending, June 2023

Bachelor of Arts, Arab World Studies

NorthEast University — Happy Town, ST

Cumulative GPS: 3.82

Presidential Fellowship, Four Year Merit Scholarship

Cambridge Scholarship, Summer Study Program Summer 2017

International Relations, Law minor

Cambridge University — Cambridge, UK

INTERNATIONAL INTERNSHIP EXPERIENCE

Development & Research Intern Jan - May 2022

American Friends Service Committee, Middle East Office — Aman, Jordan

ADDITIONAL INTERNSHIP EXPERIENCE

Teach Palestine Project Intern, Research & Marketing May - Sep 2022

Middle East Children's Alliance, Non-Profit NGO — Berkeley, CA

Research and Data Intern Mar - Sep 2020

Accountability Counsel — San Francisco, CA

Policy Intern Jan - May 2020

NorthEast Institute for Public Policy — Happy Town, ST

Election Campaign Intern 2018

Jane Kim for Mayor — San Francisco, CA

UNDERGRADUATE WORK EXPERIENCE

NorthEast University — Happy Town, ST

Research Assistant, Women's Health Inequality in Rural PA Aug 2021 - Present

— Professor Elizabeth Durden, Sociology Dept

Arabic Teaching Assistant, Arabic Dept Aug 2021 - Present

Arabic Study Group Facilitator, TLC Dec 2020 - May 2021